

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsd@netwiz.net

AGENDA

BOARD OF DIRECTORS MEETING

February 20, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.
The Board reserves the right to change the order of the agenda items, to
postpone agenda items to a later date, or to table items indefinitely.*

CALL MEETING TO ORDER: District Office, 455 Ave. Alhambra #6, El Granada

<u>ROLL CALL</u>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer
		Engineer:	Howard Hoffman

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of possible changes to the Assessment District governing documents, and future Assessment District Bond refinancing.
Recommendation: That the Board of Directors decide which changes in the AD governing documents, if any, they would like to pursue at the time of any future bond refinancing.
2. Consideration of adding parks and recreation powers with possible reorganization into a Community Services District (CSD) with a proposed cost estimate for application to the Local Agency Formation Commission (LAFCo).
Recommendation: To be made by the Board of Directors.

3. Presentation by District Engineer Howard Hoffman on the 5-Year Capital Improvement Plan.

Recommendation: For Board discussion.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

4. Approval of special meeting minutes for January 16, 2003
5. Approval of regular meeting minutes for January 16, 2003
6. Approval of February 2003 warrants totaling \$163,969.73 (Ck # 3809 to #3854)
7. Approval of December 2002 Financial Statements
8. Approval of Bond Administration Fund distribution #49 to GSD in the amount of \$11,694.84 (Reimbursement for Assessment District Expenses paid from General Account)
9. Acceptance of District Engineer's recommendation to approve work and Notice of Completion: Capital Improvement Project 2001/2002-2: Cleaning and TV Inspection of Sanitary Sewers

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

10. Sewer Authority Mid-Coastside: Directors Woren and McGraw report on meeting held on January 27, 2003.
11. Report on other seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. General Manager's Report
13. Administrator's Reports
Administrative Activities for January/February 2003.
14. Engineer's Report
15. Attorney's Report

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the January 16, 2003
Last Ordinance adopted: No. 152
Last Resolution adopted: No. 2002-020